

The 864th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on October 26, 2023.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:15 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Natasha Warburton Welch, Vice President  
Ms. Ellice Bekier  
Ms. Gina Burnett  
Ms. Monique Hardial

**MEMBERS ABSENT:** Ms. Mimi Pierre Johnson (prior notice given)  
Ms. Suzanne Schatz (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Business Manager  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC:**

There were no members of the public present.

**EXECUTIVE SESSION:**

Ms. Warburton Welch moved to go into Executive Session at 7:15 p.m. to discuss any pending real estate, personnel or legal matters. Seconded by Ms. Bekier.

Unanimously carried.

The meeting reconvened at 8:20 p.m.

**Agenda Items Only**

No discussion.

**Meeting Room or Theater Requests**

There were no meeting room or theatre requests for the Board's consideration.

## **APPROVAL OF THE MINUTES**

### **Minutes of the Meeting of September 28, 2023**

The Minutes were approved as presented.

## **FINANCE**

Ms. Warburton Welch moved to approve Bill Warrant #2762 dated October 5, 2023 in the amount of \$37,574.56. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Payroll Warrant #2763 dated October 1, 2023 in the amount of \$53,907.21. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Payroll Warrant #2764 dated October 15, 2023 in the amount of \$58,266.64. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Bill Warrant #2765 dated October 26, 2023 in the amount of \$112,293.15. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Board Appointees Warrant #2766 dated November 1, 2023 in the amount of \$15,895.80. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve the Amazon Expense Report for the period September 15, 2023 to October 10, 2023. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve the Credit Card Expense Report for the period September 1, 2023 to September 29, 2023. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period September 23, 2023 to October 20, 2023.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated October 20, 2023. Also provided was the Personnel Report and reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

The sensory/activity room in the Children's Department had its "soft" opening at the Fall Festival and will soon be open for the public.

She gave an update on the ongoing upkeep of our computer systems throughout the Library.

As part of the yearly database subscription renewals, meetings are ongoing with staff and the IT consultant which will include additional training sessions with staff to help our patrons best utilize our databases.

Discussion followed regarding NLS's support request for 2024/2025.

Ms. Warburton Welch moved to deny the NLS Member Library support proposal for 2024/2025. Seconded by Ms. Bekier.

Unanimously carried.

We are looking into ways to remind patrons about upcoming programs for which they registered.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

We are waiting for a revised contract from National Solar Technologies that will include additional solar panels that were approved at the September meeting.

We are waiting for an installation date from NLS for the new network switches.

Discussion regarding grants to install car charging stations which Mr. Marino suggested might be premature for our Library.

Discussion regarding the need for "special event" insurance.

### **CORRESPONDENCE**

There was no correspondence for the Board's consideration.



### **COMMITTEE REPORTS**

There are no outstanding committee reports.

### **NEW BUSINESS**

There was no new business for the Board's attention.

### **OLD BUSINESS**

There was no unfinished business for the Board's attention.

### **PUBLIC**

There was no public input.

### **ADJOURNMENT**

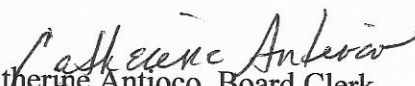
The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, November 16 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Warburton Welch moved to adjourn the meeting at 9:05 p.m.  
Seconded by Ms. Burnett.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk