The 853rd Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on November 17, 2022.

CALL TO ORDER/EXECUTIVE SESSION
The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT:  Mr. Livingstone Young, President
                   Ms. Ellice Bekier
                   Ms. Mimi Pierre Johnson
                   Ms. Suzanne Schatz
                   Ms. Natasha Warburton Welch

MEMBERS ABSENT  Ms. Gina Burnett (prior notice given)
                  Ms. Monique Hardial (prior notice given)

ALSO PRESENT:  Ms. Jean Simpson, Library Director
               Mr. Frank Marino, Advanced Consulting Corp.
               Joshua Shteierman, Esq., Board Attorney
               Ms. Catherine Antioco, Library Board Clerk

PUBLIC
There were no members of the public in attendance.

Ms. Bekier moved to go into executive session at 7:05 p.m.
Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:10 p.m.

SALUTE TO THE FLAG

Agenda Items Only
No discussion.
**Meeting Room or Theater Requests**
There were no meeting room or theater requests requiring Board action.

**APPROVAL OF THE MINUTES**
**Minutes of the Meeting of October 27, 2022**
The Minutes were approved as presented.

**FINANCE**

Ms. Bekier moved to approve Payroll Warrant #2702 dated October 30, 2022 in the amount of $56,185.29. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2703 dated November 8, 2022 in the amount of $20,372.18. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2704 dated November 17, 2022 in the amount of $50,689.38. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Board Appointees Warrant #2705 dated December 1, 2022 in the amount of $15,757.39. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2706 dated November 13, 2022 in the amount of $56,037.16. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to amend the total of Bill Warrant #2698 dated October 13, 2022 from $36,959.95 to $35,763.83. Seconded by Ms. Schatz.

Unanimously carried.
Ms. Bekier moved to approve the Amazon Expense Report for the period August 31, 2022 to November 1, 2022. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period October 3, 2022 to October 31, 2022. Seconded by Ms. Schatz.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period October 20, 2022 through November 10, 2022

LIBRARY DIRECTOR’S REPORT
Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson’s report dated November 10, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children’s Services Departments. Also included in her report was an update on Website Traffic.

Update on the situation regarding parking in front of the Library on Hempstead Turnpike.

Input has been received from staff regarding upcoming events and programs to be listed in the next newsletter.

We have partnered with the elementary schools and have begun introducing “the Basic Program” whose goal is to expose our library patrons to the services the schools can provide for children before the age of 5.

Update on Local History Room.

Early voting at the Library resulted in an increase in circulation and 150 new Elmont Library cardholders.

ADVANCED CONSULTING CORPORATION
Mr. Marino reported.

The new LED sign has being installed today.

The Library carpeting project has been completed.
The Nassau County Police Department MS Academy presented a “Stop the Bleeding Training” to the Library staff.

Mr. Marino is going through the application process for the Rave Panic Button System.

Mr. Volz is preparing a draft for a “Workplace Violence Policy and Program” for the Policy Committee’s review.

**LEGAL**
Other than routine matters, Mr. Shteierman had nothing to report.

**CORRESPONDENCE**
A letter was received from the Nassau County Department of Assessment thanking the Library for allowing them to hold their annual property tax exemptions workshop here.

**COMMITTEE REPORTS**
There were no committee reports for consideration.

**NEW BUSINESS**
There was no new business for the Board’s consideration.

**OLD BUSINESS**
There was no unfinished business for the Board’s attention.

**PUBLIC**
There were no members of the public present.

**ADJOURNMENT**
The next regularly scheduled meeting of the Board of Trustees will be held on December 15, 2022 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:10 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

Catherine Antioco, Board Clerk