

The 851st Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on September 22, 2022.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Monique Hardial  
Ms. Mimi Pierre Johnson  
Ms. Suzanne Schatz  
Ms. Natasha Warburton Welch

**MEMBERS ABSENT** Ms. Ellice Bekier (prior notice given)  
Ms. Gina Burnett (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Advanced Consulting Corp.  
Thomas Volz, Esq. Board Attorney  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC**

There were no members of the public in attendance.

Ms. Mimi Pierre Johnson moved to go into executive session at 7:05 p.m. to discuss personnel and legal matters. Seconded by Ms. Hardial.

Unanimously carried.

The meeting reconvened at 7:20 p.m.

**SALUTE TO THE FLAG**

### Agenda Items Only

No discussion.

### Meeting Room or Theater Requests

There were no meeting room or theater requests requiring Board action.

### APPROVAL OF THE MINUTES

#### Minutes of the Meeting of August 25, 2022

The Minutes were approved as presented.

### FINANCE

Ms. Pierre Johnson moved to approve Payroll Warrant #2691 dated August 21, 2022 in the amount of \$56,964.69. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Pierre Johnson moved to approve Payroll Warrant #2692 dated September 4, 2022 in the amount of \$51,788.74. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Pierre Johnson moved to approve Bill Warrant #2693 dated September 9, 2022 in the amount of \$41,405.72. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Pierre Johnson moved to approve Bill Warrant #2694 dated September 22, 2022 in the amount of \$199,688.84. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Pierre Johnson moved to approve Board Appointees Warrant #2695 dated October 1, 2022 in the amount of \$15,757.39. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Pierre Johnson moved to approve the Amazon Expense Report for the period August 2, 2022 to September 5, 2022. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Pierre Johnson moved to approve the Credit Card Expense Report for the period August 8, 2022 to August 30, 2022. Seconded by Ms. Hardial.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period August 19, 2022 to September 16, 2022.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated September 16, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

Computer updates continue.

Ms. Simpson dealt with a recent interruption of services for book purchases from Baker & Taylor by purchasing most sought-after books from Amazon.

Ms. Simpson requested permission for two librarians to attend the NYLA 2022 Annual Conference, schedule permitting:

Ms. Pierre Johnson moved to approve Ms. Gloria Behnken's attendance at the NYLA 2022 Annual Conference from November 2 to November 5, 2022 at a cost not to exceed \$1,500.00. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Pierre Johnson moved to approve Mr. Philip Harwood's attendance at the NYLA 2022 Annual Conference from November 2 to November 5, 2022 at a cost not to exceed \$1,500.00. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Simpson requested approval for her attendance at the 31<sup>st</sup> Annual Conference on Libraries and the Future on October 7, 2022.



Ms. Pierre Johnson moved to approve Ms. Jean Simpson's attendance at the 31<sup>st</sup> Annual Conference on Libraries and the Future on October 7, 2022 at a cost not to exceed \$117.00. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Simpson requested permission for Ms. Rosemarie Birofka to attend the Fall Literature Conference on October 13, 2022.

Ms. Pierre Johnson moved to approve Ms. Rosemarie Birofka's attendance at the Fall Literature Conference on October 13, 2022 at a cost not to exceed \$100.00 Seconded by Ms. Schatz.

Unanimously carried.

The Nassau Legislative Breakfast is scheduled for September 30 from 8:00 a.m. to 10:00 a.m.

The Library will be participating in the AAUW Writing Contest for young people, the topic being how democracy affects them.

#### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

The carpeting project is complete.

A letter was sent to Councilman Solages requesting his assistance in getting "No Commercial Parking" signs in front of the Library to address the continued long term parking of trucks in front of the Library on Hempstead Turnpike.

Regarding Bid EPL 2022-02 Paper Supplies,

Ms. Pierre Johnson moved to award a portion of bid EPL 2022-2 Paper Supplies to Ray Block Stationery Co. Inc. for a total lump sum price of \$4,950.62. Seconded by Ms. Warburton Welch.

Unanimously carried.

The annual Library safety meeting for the staff is scheduled for October, 5, 2022.

Discussion regarding a proposed solar energy project for the Library.

**LEGAL**

Other than routine matters, Mr. Volz had nothing to report.

**CORRESPONDENCE**

There was no correspondence for the Board's review.

**COMMITTEE REPORTS**

There were no committee reports for consideration.

**NEW BUSINESS**

There was no new business for the Board's consideration.

**OLD BUSINESS**

There was no unfinished business for the Board's attention.

**PUBLIC**

There were no members of the public present.

**ADJOURNMENT**

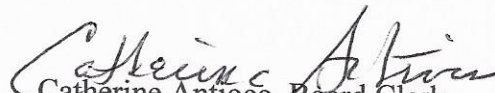
The next regularly scheduled meeting of the Board of Trustees will be held on October 27, 2022 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Pierre Johnson moved to adjourn the meeting at 8:10 p.m.  
Seconded by Ms. Warburton Welch.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antiocho, Board Clerk