

The 850th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on August 25, 2022.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:00 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Gina Burnett, Vice President  
Ms. Ellice Bekier  
Ms. Mimi Pierre Johnson  
Ms. Suzanne Schatz  
Ms. Natasha Warburton Welch

**MEMBERS ABSENT** Ms. Monique Hardial (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Advanced Consulting Corp.  
Joshua Shteierman, Esq., Board Attorney  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC**

There were no members of the public in attendance.

Ms. Mimi Pierre Johnson moved to go into executive session at 7:05 p.m. to discuss personnel and legal matters. Seconded by Ms. Warburton Welch.

Unanimously carried.

The meeting reconvened at 7:10 p.m.

**SALUTE TO THE FLAG**

**Agenda Items Only**

No discussion.

**Meeting Room or Theater Requests**

There were no meeting room or theater requests requiring Board action.

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of July 28, 2022**

The Minutes were approved as presented.

**FINANCE**

Ms. Burnett moved to approve Payroll Warrant #2687 dated June 24, 2022 in the amount of \$53,426.03. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2688 dated August 7, 2022 in the amount of \$52,859.69. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2689 dated August 25, 2022 in the amount of \$98,630.57. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2690 dated September 1, 2022 in the amount of \$15,780.89. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve the Amazon Expense Report for the period July 8, 2022 to August 8, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burton moved to approve the Credit Card Expense Report for the period July 1, 2022 to July 29, 2022. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period July 22, 2022 to August 19, 2022.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated August 19, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

All the computer upgrades throughout the library and are being fully utilized. The Library's website, social media and marketing endeavors remain a priority. The new cardholders' welcome folders have been well received.

Ms. Simpson attended the outreach event coordinated by NLS at Jones Beach Theatre promoting libraries.

The Fall Festival is scheduled for Saturday, October 15<sup>th</sup>.

Ms. Burnett moved to hire Riann Rocca, Librarian Trainee Part-time effective August 9, 2022 at a salary of \$21.00 per hour. Seconded by Ms. Warburton Welch.

Unanimously carried.

Mr. Burnett moved to increase the annual salary of Adam Bowman, Full-time Technology Aide by \$2,500 for the successful completion of his probationary period effective August 22, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Suggestions were made and discussion followed regarding ways to encourage reading by our patrons, especially children.

Discussion regarding soliciting input from the community by distributing a questionnaire at the Fall Festival.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

The carpeting project will commence on Saturday August 27, 2022 after the Library closes at 2:30 p.m.



The State has installed red colored stamped concrete and new light poles along the Hempstead Turnpike sidewalk.

Discussion regarding the feasibility of installing of solar panels on the roof. Mr. Marino is looking into ways that would be the most worthwhile, efficient and economical. He will also research any grants that may apply.

Discussion regarding the constraints of civil service in hiring.

#### **LEGAL**

Other than routine matters, Mr. Shteierman had nothing to report.

#### **CORRESPONDENCE**

There was no correspondence for the Board's review.

#### **COMMITTEE REPORTS**

There were no committee reports for consideration.

#### **NEW BUSINESS**

There was no new business for the Board's consideration.

#### **OLD BUSINESS**

There was no unfinished business for the Board's attention.

#### **OTHER**

Discussion regarding the Library's sponsoring a series of multi cultural documentaries. This would be something that can be discussed with Ms. White.

#### **PUBLIC**

There were no members of the public present.

#### **ADJOURNMENT**

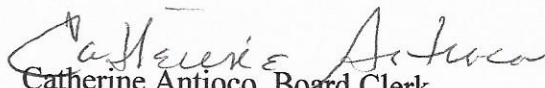
The next regularly scheduled meeting of the Board of Trustees will be held on September 22, 2022 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:30 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk