The 847th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on May 26, 2022.

CALL TO ORDER/EXECUTIVE SESSION
The Meeting was called to order by Ms. Gina Burnett, Vice President, at 7:10 p.m.

MEMBERS PRESENT:
Ms. Gina Burnett, Vice President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

MEMBERS ABSENT:
Mr. Livingstone Young (prior notice given)
Ms. Mimi Pierre Johnson (prior notice given)

ALSO PRESENT:
Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Mr. William Barrett, CPA, Board Accountant
Ms. Catherine Antioco, Board Clerk

Ms. Warburton Welch moved to go into Executive Session at 7:10 p.m. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:20 p.m.

SALUTE TO THE FLAG
**Agenda Items Only**
No discussion.

**Meeting Room or Theater Requests**
There were no meeting room or theater requests requiring Board action.

**APPROVAL OF THE MINUTES**
**Minutes of the Meeting of April 24, 2022**
The Minutes were approved as presented.

**FINANCE**

Ms. Bekier moved to approve Payroll Warrant #2672 dated May 1, 2022 in the amount of $58,190.14. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2673 dated May 4, 2022 in the amount of $30,178.49. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2674 dated May 15, 2022 in the amount of $55,720.21. Seconded by Ms. Warburton Welch

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2675 dated May 26, 2022 in the amount of $38,676.77. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Board Appointees Warrant #2676 dated June 1, 2022 in the amount of $15,671.10. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve the Amazon Expense Report for the period April 3, 2022 to May 6, 2022. Seconded by Ms. Schatz.

Unanimously carried.
Ms. Burnett moved to approve the Credit Card Expense Report for
the period April 1, 2022 to April 29, 2022. Seconded by Ms.
Hardial.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period April 23, 2022 through May 20, 2022.

**LIBRARY DIRECTOR’S REPORT**
Ms. Simpson reported.
The Trustees were in possession of Ms. Simpson’s report dated May 20, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children’s Services Departments.

The website has been updated instructing residents on how to get a library card, managing their library accounts and registering for programming on line. Teens are being encouraged to get involved in the Library’s podcast.

A new service offered through NLS is allowing automatic renewals of certain eligible items for a maximum of two times.

The Summer Reading kickoff for children and teens is scheduled for Saturday, June 18th.

Planning for the Fall Festival scheduled for October 15, 2022 is underway.

**ACCOUNTANT’S REPORT**
Mr. William Barrett reviewed the Financial Statements for the nine months ended March 31, 2022. After a brief discussion, he was excused.

**ADVANCED CONSULTING CORPORATION**
Mr. Marino reported.

Regarding the marquee sign, the State Dormitory Authority is in their final review and approval process.

Regarding Bid EPL 2022-04, Carpet Tile,

Ms. Bekier moved to award Bid EPL 2022-04 Carpet Tile to Cano Enterprises, Inc., the lowest responsible bidder, in strict accordance with Bid documents for a total lump sum price of $132,730.00. Seconded by Ms. Schatz.

Unanimously carried.
Regarding Bid EPL 2022-5, Building Powerwashing and Cleaning,

Ms. Bekier moved to award Bid EPL 2022-5 Building Powerwashing and Cleaning to Gold Coast Powerwashing, the lowest responsible bidder, in strict accordance with Bid documents for a total lump sum price of $12,500.00 Seconded by Ms. Hardial.

Unanimously carried.

As per Board approval, the new sound and lighting control systems for the theatre have been ordered.

The scholarship applications were received and the committee made their recommendations.

Ms. Hardial moved to award a Elmont Public Library 2022 Scholarship in the amount of $1,000.00 to Ricky Olivier. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Hardial moved to award a Elmont Public Library 2022 Scholarship in the amount of $1,000.00 to Tyesha Devil. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Hardial moved to award a Elmont Public Library 2022 Scholarship in the amount of $1,000.00 to Sebastian Horta. Seconded by Ms. Warburton Welch.

Unanimously carried.

Arrangements have been made for the annual Elmont Memorial Day parade which culminates at the Library.

Ms. Bekier moved to approve the first three-year rental option indicated in the current Plaza lease dated December 23, 2020 which indicates the following: Year 2: (September 1, 2022 through August 31, 2023) Rental totaling $67,305.35; Year 3: (September 1, 2023 through August 31, 2024) Rental totaling $69,324.51; Year 4 (September 1, 2024 through August 31, 2025) Rental totaling $71,404.25. The above figures do not include cleaning or security personnel costs. Seconded by Ms. Schatz.

Unanimously carried.
LEGAL
Other than routine matters and that discussed in Executive Session, Mr. Volz had nothing to report.

CORRESPONDENCE
The Library received a thank you letter from a patron and a letter from the Elmont/Belmont Stakes Parade Committee.

NEW BUSINESS
Ms. Burnett congratulated Ms. Ellice Bekier and Ms. Monique Hardial on their re-election to the Board of Trustees.

OLD BUSINESS
There was no unfinished business for the Board’s attention.

PUBLIC
There were no members of the public present.

ADJOURNMENT
The next regularly scheduled meeting of the Board of Trustees will be held on June 23, 2022 at 7:00 p.m. at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

        Ms. Bekier moved to adjourn the meeting at 8:25 p.m. Seconded by Ms. Warburton Welch.

        Unanimously carried.

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Respectfully submitted,

Catherine Antioco, Board Clerk