

The 844th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on February 24, 2022.

**CALL TO ORDER/EXECUTIVE SESSION**

The Meeting was called to order by Mr. Livingstone Young, President at 6:15 p.m. in order to review the Administration's Budget Recommendations for the 2022/2023 budget.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Gina Burnett, Vice President  
Ms. Ellice Bekier  
Ms. Suzanne Schatz  
Ms. Natasha Warburton Welch

**MEMBERS ABSENT:** Ms. Mimi Pierre Johnson (prior notice given)  
Ms. Monique Hardial (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Advanced Consulting Corp.  
Anthony DeLuca, Esq., Board Attorney  
Mr. William Barrett, CPA Board Accountant  
Ms. Catherine Antioco, Board Clerk

**PUBLIC:** There were no members of the public present.

At this time, the work session portion of the meeting commenced in order to review the Administration's Recommendations for the 2022/2023 budget. The Trustees proceeded with a line-by-line review of each budget item discussing increases and decreases to relevant budget items. If adopted, the proposed budget will result in no increase in the amount to be raised by taxation from the prior 2021/2022 budget. The budget hearing will take place at the March 24, 2022 meeting.

The work session concluded at 6:50 p.m.

**SALUTE TO THE FLAG**

Ms. Bekier moved to go into Executive Session at 7:00 p.m.  
Seconded by Ms. Warburton Welch.

Unanimously carried.

The meeting reconvened at 7:30 p.m.

**Agenda Items Only**

No discussion.

**Meeting Room or Theater Requests**

Ms. Burnett moved to approve the meeting room request of the Boy Scouts of America Pack 489, subject to review and approval by counsel. Seconded by Ms. Bekier.

Unanimously carried

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of January 27, 2022**

The Minutes were approved as presented.

**FINANCE**

Ms. Burnett moved to approve Bill Warrant #2657 dated February 8, 2022 in the amount of \$33,440.15. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2658 dated February 6, 2022 in the amount of \$57,992.68. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2659 dated January 24, 2022 in the amount of \$80,745.07 Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to Board Appointee's Warrant #2660 dated March 1, 2022 in the amount of \$17,718.60. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the Amazon Expense Report for the period December 13, 2021 to February 7, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense report for the period January 5, 2022 to January 31, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to distribute a Proposed 2022/2023 Library Working Budget in the amount of \$2,429,887.00 to be reviewed at a Public Budget Hearing on March 24, 2022. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period January 21, 2022 through February 18, 2022.

#### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

We continue to follow Governor Hochul's mask mandates.

We are preparing the Annual Report for Public Libraries and Association Libraries which is due to NLS by February 28, 2022.

Library Advocacy Day is scheduled for March 2, 2022.

Brief discussion regarding constructing a bathroom on the lower level.

Preparation for summer programming is underway.

#### **ACCOUNTANT'S REPORT**

Mr. Barrett provided the Trustees with the Financial Statements for the six months period ended December 31, 2021. After review and a brief discussion Mr. Barrett was excused.

#### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

He is preparing a bid for the marquee sign.



As discussed in the past, Mr. Marino is again looking into the possibility of adding a handicapped accessible restroom in the lower level.

Bid EPL 2022-4 Carpet is being prepared which includes carpeting for the entire Adult and Young Adult sections of the Library.

#### LEGAL

Other than routine matters and that discussed in Executive Session, Mr. DeLuca had nothing to report.

#### CORRESPONDENCE

There was no correspondence for discussion.

#### COMMITTEE REPORTS\

##### Scholarship Committee

The Sewanhaka scholarship awards are scheduled for June 9, 2022.

#### NEW BUSINESS

Following are the meeting room dates for next six (6) months.  
March 24, April 28, May 26, June 23 and July 28, 2022.

#### OLD BUSINESS

There was no unfinished business for the Board's consideration.

#### PUBLIC

There was no public participation.

#### ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees, which will also include a budget hearing, will be held on March 24, 2022 at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Warburton Welch moved to adjourn the meeting at 8:25 p.m.  
Seconded by Ms. Schatz.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk