

The 841st Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on October 28, 2021.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:10 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnett, Vice President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Natasha Warburton Welch

MEMBERS ABSENT: Ms. Suzanne Schatz (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Mr. William Barrett, CPA, Board Accountant
Ms. Catherine Antioco, Board Clerk

SALUTE TO THE FLAG

Ms. Pierre Johnson moved to go into Executive Session at 7:10 p.m. Seconded by Ms. Burnett.

Unanimously carried.

The meeting reconvened at 7:30 p.m.

PUBLIC

There were no members of the public present

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests for the Board's attention.

APPROVAL OF THE MINUTES

Minutes of the Meeting of September 23, 2021

The Minutes were approved as presented.

FINANCE

Ms. Burnett moved to approve Payroll Warrant #2636 dated September 19, 2021 the amount of \$58,858.59. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2637 dated October 5, 2021 the amount of \$34,203.50. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2638 dated October 3, 2021 in the amount of \$58,687.19. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2639 dated October 28, 2021 in the amount of \$77,430.72. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2640 dated November 1, 2021 in the amount of \$15,581.10. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2641 dated October 17, 2021 in the amount of \$59,927.70. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the Amazon Expense Report for the period September 7, 2021 to October 8, 2021 in the amount of \$1,936.99. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense report dated September 30, 2021. Seconded by Ms. Bekier.

Discussion followed.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period September 18, 2021 to October 19, 2021.

ACCOUNTANT'S REPORT

At this time, Mr. Barrett arrived. He did a page by page presentation of the proposed Financial Statements for the Year Ended June 30, 2021. After discussion, Mr. Barrett was excused.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Board Members were in possession of Ms. Simpson's report to the Board dated October 22, 2021 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

In person attendance has been steadily increasing in utilizing services as well as program attendance.

Discussion regarding the ILS and Associated Services Budget for 2022.

Ms. Burnett moved that the Board of Trustees of the Elmont Public Library, upon due consideration of the proposed 2022 ILS Estimated Services Budget and Participating Libraries Schedule of Funds, hereby resolves to vote in favor of said recommended budget and schedule of fees and hereby appoints Ms. Simpson to submit this authorization to NLS prior to the November 1, 2021 meeting. Seconded by Ms. Warburton Welch.

Four Trustees voted in Favor - Two Trustees were opposed.

Motion carried.

After discussion,

Ms. Burnett moved to approve the NLS Member Library Support Proposal for 2022-2023. Seconded by Ms. Warburton Welch. Four Trustees voted in favor - Two Trustees were opposed.

Motion carried.

Ms. Burnett moved to hire Lisa Harriston-Suggs, as a Part Time Security Aide, effective October 6, 2021 at an hourly rate of \$21.00. Seconded by Ms. Bekier.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He gave an update on the grant for the new digital sign.

He gave a brief review on the progress of the Library's annual audit that is being prepared by the accountants.

Discussion regarding a request by the Elmont Chamber of Commerce to install a plaque at the Library containing the names of past presidents of the Chamber. The board decided not to support the plaque.

The staff annual safety meeting is scheduled for October 27th.

He brought the Trustees up to date on the replacement of the curtains in the theater and repair to the side walls of the stage.

LEGAL

Mr. Volz reported.

Other than that discussed in Executive Session, he had nothing to report.

CORRESPONDENCE

There was no correspondence for discussion.

NEW BUSINESS

There was no new business brought before the Board.

OLD BUSINESS

There was no unfinished business for the Board's consideration.

PUBLIC

There was no public input.

ADJOURNMENT

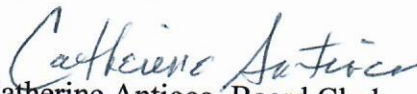
The next regularly scheduled meeting of the Board of Trustees will be held on November 18, 2021 at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Pierre Johnson moved to adjourn the meeting at 9:15 p.m.
Seconded by Hardial.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board Clerk