

The 837th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead Nassau County, New York was held via teleconference and in person at the Elmont Memorial Library on May 27, 2021.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:00 p.m.

MEMBERS PRESENT:

Mr. Livingstone Young, President (present)
Ms. Gina Burnett, Vice President (via teleconference)
Ms. Ellice Bekier (via teleconference)
Ms. Monique Hardial (via teleconference)
Ms. Mimi PierreJohnson (via teleconference)

MEMBERS ABSENT:

Ms. Suzanne Schatz (prior notice given)
Ms. Natasha Warburton Welch (prior notice given)

ALSO PRESENT:

Ms. Jean Simpson, Library Director (present)
Mr. Frank Marino, Advanced Consulting Corp. (present)
Thomas Volz, Esq. Board Attorney (via teleconference)
Anthony DeLuca, Esq., Board Attorney (via teleconference)
William Barrett, CPA Board Accountant (via teleconference)
Mr. Giovanni Perez, IT Consultant (present)
Ms. Catherine Antioco, Board Clerk (via teleconference)

Ms. Burnett moved to go into Executive Session at 7:04 to discuss real estate, personnel and legal matters. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:40 p.m.

SALUTE TO THE FLAG

PUBLIC

There were no members of the public present.

Agenda Items Only

No discussion.

Meeting Room or Theatre Requests

There were no meeting room or theatre requests for the Board's review and approval.

APPROVAL OF THE MINUTES

Minutes of the Meeting of April 22, 2021

The Minutes were approved as presented.

ACCOUNTANT'S REPORT

Mr. William Barrett reviewed with the Board the Financial Statements for the Nine Months Ended March 31, 2021. After a brief discussion, he was excused.

FINANCE

Ms. Burnett moved to approve Payroll Warrant #2610 dated April 18, 2021 in the amount of \$55,422.60. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to Payroll Warrant #2611 dated May 2, 2021 in the amount of \$54,734.22. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2612 dated May 16, 2021 in the amount of \$53,770.35. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2613 dated May 12, 2021 in the amount of \$25,756.03. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2614 dated May 27, 2021 in the amount of \$52,972.26. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2615 dated June 1, 2021 in the amount of \$15,504.16. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense reports for the period February March 22 to May 4, 2021. Seconded by Ms. Bekier.

Unanimously carried

The Trustees reviewed the Monthly Position Paper for the period April 17, 2021 to May 20, 2021.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Board Members were in possession of Ms. Simpson's report to the Board dated May 20, 2021 as well as reports from the Adult Reference Department, Youth Services and Children's Departments.

Recently updated guidance from the Governor's Office are included in the report and we continue to be in compliance, loosening restrictions where and when applicable with patron safety of the highest concern.

The summer newsletter should reach our patrons during the first week in June.

We have received confirmation from the Town of Hempstead that the library will receive most of the money requested due to the CARES Act Grant for Covid related expenditures.

Public computer stations are being increased.

Ms. Burnett moved to hire Ms. Josephine Hom-Sethi, Part-Time Page effective May 17, 2021 at the rate of \$13.26 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to hire Ms. Allison Montividas, Part-Time Page effective May 19, 2021 at the rate of \$13.26 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the salary of Ms. Whitney Harrison to \$20.00 per hour as she transitioned from Part-Time Page to Part-Time Librarian Trainee, effective June 1, 2021. Seconded by Ms. Bekier.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

Discussion regarding scheduling the installation of the new carpeting during the evening hours when the Library is closed in order to not disrupt Library services to our patrons.

With the cooperation of Kevin Harrington, owner of Plaza Theatrical Productions Inc., we are applying for grant monies from PSEG to be used to replace all the theatre stage lighting owned by the Library to LED fixtures.

LEGAL

Mr. Volz reported.

In addition to matters covered in Executive Session, he is looking into any rules that may affect future virtual meetings.

CORRESPONDENCE

There was no correspondence for the Board's review.

NEW BUSINESS

There was no new business brought before the Board.

OLD BUSINESS

There was no unfinished business for the Board's consideration.

ADJOURNMENT

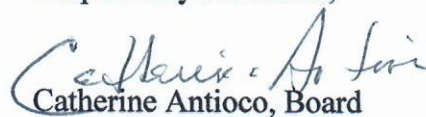
The next regularly scheduled meeting of the Board of Trustees will be held on June 24, 2021, 2021 at 7:00 p.m., the venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Pierre Johnson moved to adjourn the meeting at 8:15 p.m.
Seconded by Ms. Bekier.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board