

The 835th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead Nassau County, New York was held via teleconference and in person at the Elmont Memorial Library on March 25, 2021.

**CALL TO ORDER/EXECUTIVE SESSION**

The Meeting was called to order by Mr. Livingstone Young, President at 7:00 p.m.

**MEMBERS PRESENT:**

Mr. Livingstone Young, President (present)  
Ms. Gina Burnett, Vice President (via teleconference)  
Ms. Ellice Bekier (via teleconference)  
Ms. Monique Hardial (via teleconference)  
Ms. Mimi PierreJohnson (via teleconference)  
Ms. Suzanne Schatz (via teleconference)  
Ms. Natasha Warburton Welch (via teleconference)

**ALSO PRESENT:**

Ms. Jean Simpson, Library Director (present)  
Mr. Frank Marino, Advanced Consulting Corp. (present)  
Thomas Volz, Esq. Board Attorney (via teleconference)  
Anthony DeLuca, Esq. Board Attorney (via teleconference)  
Mr. Giovanni Perez, IT Consultant (present)  
Ms. Catherine Antioco, Board Clerk (via teleconference)

Ms. Bekier moved to go into Executive Session at 7:00 to discuss real estate, personnel and legal matters. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:30 p.m.

**SALUTE TO THE FLAG**

**PUBLIC**

**Agenda Items Only**

There were no members of the public present.

### **Meeting Room Requests**

There were no meeting room requests for the Board's review and approval.

### **APPROVAL OF THE MINUTES**

#### **Minutes of the Meeting of February 25, 2021**

The Minutes were approved as presented.

### **FINANCE**

Ms. Burnett moved to approve Payroll Warrant #2600 dated February 21, 2021 in the amount of \$56,393.84. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2601 dated March 10, 2021 in the amount of \$27,568.41. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2602 dated March 7, 2021 in the amount of \$57,281.23. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2603 dated March 25, 2021 in the amount of \$49,876.48. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2604 dated April 1, 2021 in the amount of \$15,847.16. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense report for the period February 1, 2021 to February 26, 2021. Seconded by Ms. Bekier.

Unanimously carried

The Trustees reviewed the Monthly Position Paper for the period February 20, 2021 through March 19, 2021.



### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Board Members were in possession of Ms. Simpson's report to the Board dated March 19, 2021 as well as reports from Adult Reference Department, Youth Services and the Children's Departments.

Brief discussion and updates on Corona Virus protocols and procedures, upcoming meeting with Nassau County Civil Service Commission, VITA Tax Preparation Update, and the NLS coordinated order of online sexual harassment training.

Summer programs are being planned following State mandated guidelines.

Ms. Burnett moved to approve the Library's 2020 New York State Annual Report to be submitted to the Nassau Library System.  
Seconded by Ms. Schatz.

Unanimously carried.

Discussion followed regarding a request by the Board of Elections to have early voting at the Library.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

Bid EPL 2021-1 Carpet Tile has been completed and advertised for an April 7<sup>th</sup> opening.

Regarding the Library's Proposed Budget for 2021/2022, the Library will advertise a budget hearing for April 22, 2021 as a part of the agenda for the regularly scheduled Board meeting.

Brief discussion regarding retrofitting the remaining light fixtures in the Library.

The Library has received the annual "Certificate of Occupancy" from the State Department of Education Fire Safety Inspector.

### **LEGAL**

Mr. Volz reported.

Other than that addressed in Executive Session, he had nothing to report.

### **CORRESPONDENCE**

There was no correspondence for the Board's review.

### **NEW BUSINESS**

There was no new business brought before the Board.

**OLD BUSINESS**

There was no unfinished business for the Board's consideration.

**ADJOURNMENT**

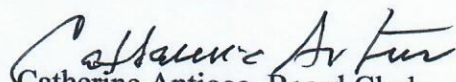
The next regularly scheduled meeting of the Board of Trustees will be held on April 22, 2021, the venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:22 p.m. Seconded  
by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk