

The 828<sup>th</sup> Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead Nassau County, New York was held via teleconference and in person at the Elmont Memorial Library on August 27,2020.

**CALL TO ORDER/EXECUTIVE SESSION**

The Meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

**MEMBERS PRESENT:**

Mr. Livingstone Young, President (present)  
Ms. Gina Burnett, Vice President (via teleconference)  
Ms. Ellice Bekier (via teleconference)  
Ms.Mimi PierreJohnson (via teleconference)  
Ms. Suzanne Schatz (via teleconference)  
Ms. Natasha Warburton Welch (via teleconference)

**MEMBERS ABSENT:**

Ms. Monique Hardial (prior notice given)

**ALSO PRESENT:**

Ms. Jean Simpson, Library Director(present)  
Mr. Frank Marino, Advanced Consulting Corp. (present)  
Tom Volz, Esq. Board Attorney (present)  
Ms. Catherine Antioco, Board Clerk (present)

Ms. Burnett moved to go into Executive Session at 7:05 to discuss personnel and legal matters. Seconded by Ms. Bekier.

Unanimously carried.

The meeting reconvened at 7:30 p.m.

**SALUTE TO THE FLAG**

## **PUBLIC**

### **Agenda Items Only**

There was no public input.

### **Meeting Room Requests**

There were no meeting room requests for the Board/s review and approval.

## **APPROVAL OF THE MINUTES**

### **Minutes of the Meeting of July 23, 2020**

The Minutes were approved as presented.

## **FINANCE**

Ms. Burnett moved to approve Payroll Warrant 2565 dated July 26, 2020 in the amount of \$50,933.29. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant 2566 dated August 10, 2020 in the amount of \$15,782.62. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant 2567 dated August 27, 2020 in the amount of \$94,509.84. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant 2568 dated September 1, 2020 in the amount of \$16,835.25. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the Credit Card Expense Report for the period July 1, 2020 to July 30, 2020. Seconded by Ms. Bekier.

Unanimously carried.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported. The Board Members were in possession of Ms. Simpson's report to the Board for August 2020 as well as reports from Youth Services and the Children's Department.

The Governor's Executive Order regarding Open Meetings Law has been extended through September 4, 2020.

We are seeing an increase of patrons coming into the Library and the use of curbside pickup is lessening. All safeguards are being adhered to.

Virtual programming continues in all departments.

Brief discussion followed.

Early voting will take place at the Library October 24 through November 1, 2020.

Ms. Burnett moved to allow Children's Librarian Gloria Romano to attend a virtual conference through Suffolk Cooperative Library System in the amount of \$20.00. Seconded by Ms. Bekier.

Unanimously carried.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

Brief discussion regarding the status of BroadHollowTheatre Company.

The millwork repairs in the Children's Department and restrooms has been completed.

As expected, with the installation of the new fixtures, the parking lot lighting is a minimum of fifty (50%) percent brighter.

The Accountant has been performing a full audit of the Library's finance and operations. In accordance with updated Policy #200-10 Code of Ethics and Conflicts of Interest, disclosure statements need to be signed by members of the administration and trustees.

Pending approval from Albany, East Franklin Square and North Valley Stream are extending their contract for library services from the Elmont Library for one year.

### **LEGAL**

Mr. Volz reported.

Other than that discussed in Executive Session, he had nothing to add.



**NEW BUSINESS**

There was no new business for the Board's consideration.

**OLD BUSINESS**

There was no unfinished business for the Board's consideration.

**OTHER**

Ms. Burnett asked what the Treasurer's responsibility is regarding whether she needs to attend meetings and present bank reconciliations in person.

She also asked if all trustees have fulfilled their training requirements.

**ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees will be held on September 24, 2020, the time and venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Burnett moved to adjourn the meeting at 7:50 p.m. Seconded by Ms. Warburton Welch.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk