The 827th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held via teleconference and in person at the Elmont Memorial Library on July 23, 2020

CALL TO ORDER/EXECUTIVE SESSION
The meeting was called to order by Mr. Livingstone Young, President at 5:55 p.m.

MEMBERS PRESENT:  
Mr. Livingstone Young, President (present)  
Ms. Gina Burnet, Vice President (via teleconference)  
Ms. Ellice Bekier (via teleconference)  
Ms. Mimi Pierre Johnson (present)  
Ms. Natasha Warburton Welch (present)

MEMBERS ABSENT  
Ms. Monique Hardial (prior notice given)  
Ms. Suzanne Schatz (prior notice given)

ALSO PRESENT:  
Ms. Jean Simpson, Library Director (present)  
Mr. Frank Marino, Advanced Consulting Corp. (present)  
Anthony DeLuca, Esq., Board Attorney (via teleconference)  
Ms. Catherine Antioco, Library Board Clerk (present)

At this time, Mr. DeLuca administered the oath of office to Mr. Livingstone Young as trustee of the Board.

Ms. Burnett moved to go into executive session at 6:00 p.m. to discuss personnel and legal matters. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 6:25 p.m.

SALUTE TO THE FLAG
ELECTION OF OFFICERS
Mr. Young turned the chair over to Ms. Antioco, the Board Clerk, to entertain nominations for officers of the Board of Trustees.

Ms. Antioco asked for nominations for the office of President of the Board of Trustees.

Ms. Bekier nominated Livingstone Young as president of the Board of Trustees. Seconded by Ms. Warburton Welch.

Ms. Antioco asked if there were any further nominations for the office of President.

As there were no further nominations, Ms. Antioco cast one vote for Livingstone Young as President of the Board of Trustees.

Mr. DeLuca administered the oath of office to Mr. Livingstone Young as President of the Board of Trustees.

Ms. Antioco asked for nominations for the office of Vice President of the Board of Trustees.

Mr. Young nominated Gina Burnett as Vice President of the Board of Trustees. Seconded by Ms. Bekier.

Ms. Antioco asked if there were any further nominations for the office of Vice President.

As there were no further nominations, Ms. Antioco cast one vote for Gina Burnett as Vice President of the Board of Trustees.

Mr. DeLuca administered the oath of office to Ms. Gina Burnett as Vice President of the Board of Trustees.

Ms. Antioco relinquished the Chair to Mr. Young.

APPOINTMENT OF BOARD CONTRACTORS

Ms. Burnett moved to extend the contract of Advanced Consulting Corporation for the fiscal year 2020/2021 with an annual fee of $130,679.00. Seconded by Ms. Bekier.

Unanimously carried.
Ms. Burnett moved to reappoint the Law Offices of Thomas M. Volz, PLLC as Board Attorneys for the fiscal year 2020/2021 at an annual fee of $17,000.00 plus $225.00 per hour for litigation, labor and other matters not covered under the contract. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Burnett moved to reappoint Rynkar, Vail and Barrett as Board Accountants for the fiscal year 2020/21 to continue the existing accounting services plus a year-end audit for the total sum of $30,000.00. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved that the TD Bank of Franklin Square be designated the official bank of the Elmont Public Library for the fiscal year 2020/2021. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved that the Franklin Square/Elmont Herald and Valley Stream Herald be named as official publications of the Elmont Public Library for the year 2020/2021. Seconded by Ms. Warburton-Welch.

Unanimously carried.

Ms. Burnett moved to approve the current Library’s Procurement Policy 300-6 with no changes. Seconded by Ms. Bekier.

Unanimously carried.

PUBLIC
There was no public input.

Meeting Room and Theatre Requests
As there are no changes in the bylaws of the following organizations,

Ms. Burnett moved to accept and approve the meeting room application renewals of Toastmasters, Jamaica Square Improvement League, Parkhurst Civic Association, Tudor Manor Civic Association and Elmont East End Civic Association for the fiscal year 2020/2021. Seconded by Ms. Bekier.

Unanimously carried.
APPROVAL OF THE MINUTES
Minutes of the Meeting of June 25, 2020
The minutes were approved as presented.

FINANCE
Treasury Warrants

Ms. Burnett moved to amend the warrant number for Payroll Warrant dated April 5, 2020 in the amount of $53,164.85 from #2546 to #2546A. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to amend the warrant number for Payroll Warrant dated May 3, 2020 in the amount of $47,243.69 from #2550 to 2550A. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2560 dated June 28, 2020 in the amount of $47,709.09. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2561 dated July 9, 2020 in the amount of $45,955.80. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2562 dated July 12, 2020 in the amount of $46,976.13. Seconded by Ms. Bekier.

Unanimously carried.


Unanimously carried.
Ms. Burnett moved to approve Board Appointees Warrant #2564 dated August 1, 2020 in the amount of $15,020.75. Seconded by Ms. Bekier.

Unanimously carried.


Unanimously carried.

**LIBRARY DIRECTOR’S REPORT**
The Trustees were in possession of Ms. Simpson’s report to the Board of Trustees for July, 2020 as well as reports from Youth Services and Children’s Departments.

The Library reopening plan has been successful as we resume essential services while remaining in continued compliance with all state and local laws. Curbside pick up is continuing as well as virtual programming. Computer stations are being monitored as are all areas of the Library to make sure that patrons comply with regulations.

We were able to accommodate the Board of Elections primary vote with the proper restrictions in place.

Discussion whether there is a need to institute a sign-in sheet for patrons. Mr. Delucca will look into whether the library has any responsibility to do so.

Discussions have been instituted between NLS and Nassau County Library Directors with a view toward changing Civil Service residency requirements.

After a brief discussion, the following personnel motions were made:

Ms. Burnett moved to hire Sonya Jones, Full-time Typist Clerk, in the Customer Service Department effective July 27, 2020 at an annual salary of $40,000.00 with a three month probationary period. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve the 2020/2021 salary schedule submitted for part-time and full-time employees not represented by the union. Seconded by Ms. Bekier.

Unanimously carried.
ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

There is still no date or place for the unserved areas vote.

Discussion regarding the BroadHollow lease.

Regarding Bid EPL2020-3, Plumbing-Supply and Installing Sensor Flushometers,

Ms. Burnett moved to award Bid EPL 2020-3 Plumbing - Supply and Installing Sensor Flushometers to the lowest responsible bidder, Lynbrook Plumbing and Heating, Inc. for a total lump sum price of $16,590.00. Seconded by Ms. Bekier.

Unanimously carried.

After a discussion regarding the exterior lighting,

Ms. Burnett moved to approve the purchase of 24 exterior pole LED fixtures from Michael’s Electric for a total lump sum price of $6,437.50. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to hire Empire Electric and Maintenance to install 24 pole light fixtures in the amount of $3,720.00 Seconded by Ms. Bekier.

Unanimously carried.

LEGAL
Mr. DeLuca reported.
Other than that discussed in Executive Session, he had nothing to report at this time.

NEW BUSINESS
Congratulations were sent to Mr. and Mrs. Schatz on the birth of their child.

OLD BUSINESS
There was no unfinished business for the Board’s attention.
ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on August 27, 2020, the time and venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Pierre Johnson moved to adjourn at 7:40 p.m. Seconded by Ms. Warburton Welch.

Unanimously carried.

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Respectfully submitted,

Catherine Antioco, Library Board Clerk