

The 822nd Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on February 27, 2020.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:00 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnet, Vice President
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

MEMBERS ABSENT: Ms. Ellice Bekier (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Anthony Delucca, Esq., Board Attorney
Mr. William Rynkar, Library Accountant
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: See attached sign-in sheet.

Ms. Hardial moved to go into executive session at 7:00 p.m. to discuss personnel and legal matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:35 p.m.

SALUTE TO THE FLAG

PUBLIC

Agenda Items Only

Meeting Room and Theatre Requests

There were no items requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of January 23, 2020

The minutes were accepted as presented.

FINANCE

Treasury Warrants

Ms. Burnett moved to approve Payroll Warrant #2537 dated January 26, 2020 in the amount of \$48,891.90. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2538 dated February 10, 2020 in the amount of \$10,851.05. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2539 dated February 9, 2020 in the amount of \$83,187.24. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2540 dated February 27, 2020 in the amount of \$100,486.05. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2541 dated February 27, 2020 in the amount of \$14,866.76. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2542 dated February 23, 2020 in the amount of \$49,235.63. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to accept the Credit Card Expense Report for the period December 27, 2019 to January 29, 2020. Seconded by Ms. Hardial.

Unanimously carried.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reviewed her report to the Board of Trustees for January 2020. Also reviewed were reports from Children's and Young Adults' Departments.

Census staff training was held on February 29, 2020.

Early voting will take place at the Library in accordance with the time frame the Board of Elections is requesting.

The American Legion has requested the Library to hold a ribbon cutting ceremony for the Veteran's Display on Memorial Day.

Ms. Burnett moved to approve the employment of Tahira Ahmad, Librarian II, as the Department Head in the Young Adult Department effective March 9, 2020 at an annual salary of \$61,000.00 with a three month probationary period. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Burnett moved to approve the employment of Rosemarie Birofka, Librarian II, as the Department Head in the Children's Department, effective March 16, 2020, at an annual salary of \$68,000.00, with a three month probationary period. Seconded by Ms. Hardial.

Unanimously carried.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

Ms. Burnett moved to increase the Library's Director and Officers Liability Policy from three million to five million at an annual premium increase of \$1,913.50. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Burnett moved to award Bid EPL 2020-1 Tree Trimming Services to Harder Services Inc., the lowest responsible bidder, at a cost of \$7,885.00. Seconded by Ms. Hardial.

Unanimously carried.

LEGAL

Mr. Delucca reported.

He had nothing to report other than that which was discussed in Executive Session.

CORRESPONDENCE

A letter was received from a patron thanking the Library for the powerful program on the legacy of Dr. Martin Luther King, Jr..

The Board sent a letter to an elected official regarding early voting at the Library, a copy of which is annexed hereto.

POLICY COMMITTEES

Scholarship applications are due back in April.

OLD BUSINESS

Ms. Burnett moved to adopt the revisions to Policy #700-1, Regulations Governing Use of Meeting Room Facilities. Seconded by Ms. Bekier.

Unanimously carried.

As this is the second reading, the policy revisions are hereby effective.

ACCOUNTANT'S REPORT

Mr. Rynkar reported

He presented the Financial Statements for the Six Months Ended December 30, 2019. After a brief discussion Mr. Rynkar was excused.

PUBLIC

Ms. Nancy Garlik requested an additional three (3) or four (4) meeting dates for Toastmasters Emerging Speakers of Elmont. It was explained that meeting room scheduling needs to take into account keeping some room dates and hours available for in-house programming and therefore her request cannot be accommodated.

Ms. Natalie Borneo asked for clarification as to how early voting will be possible in view of the requirement this year of an additional voting machine. She was assured that everything has been taken into consideration and early voting will be offered here.

Ms. Nancy Rosenthal representing the League of Women Voters of Nassau County thanked the Board for supporting early voting at the Library.

Ms. Kira Bryant spoke in support of early voting.

Mickheila Jasmin-Beamon wanted to know if there is anything the public can do to ensure that early voting will occur here. She was assured that it is a definite that it will take place at the Library this year.

Mr. Nathaniel Hezekiah, New York Deputy Chief of Staff to Congressman Gregory W. Meeks Office read a letter from Congressman Meeks inviting his constituents to contact him with any of their concerns.

A pole coordinator spoke about the importance of using only qualified poll takers.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on March 26, 2020 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Pierre Johnson moved to adjourn at 8:30 p.m. Seconded by
Ms. Schatz.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk