

The 821st Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on January 23, 2020.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:00 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Gina Burnet, Vice President  
Ms. Ellice Bekier  
Ms. Monique Hardial  
Ms. Suzanne Schatz

**MEMBERS ABSENT:** Ms. Mimi Pierre Johnson (prior notice given)  
Ms. Natasha Warburton Welch (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Advanced Consulting Corp.  
Thomas Volz, Esq., Board Attorney  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC:** See attached sign-in sheet.

Ms. Hardial moved to go into executive session at 7:00 p.m. to discuss personnel and legal matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:35 p.m.

**SALUTE TO THE FLAG**

**PUBLIC**

**Agenda Items Only**

**Meeting Room and Theatre Requests**

There were no items requiring Board action.

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of December 19, 2019**

The minutes were accepted as presented.

**FINANCE**

**Treasury Warrants**

Ms. Burnett moved to approve Payroll Warrant #2532 dated December 29, 2019 in the amount of \$46,870.44. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2533 dated January 7, 2020 in the amount of \$11,627.13. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2534 dated January 12, 2020 in the amount of \$46,618.28. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2535 dated January 23, 2020 in the amount of \$114,073.31. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees' Warrant #2536 dated January 23, 2020 in the amount of \$18,916.76. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to accept the Credit Card Expense Report for the period December 1, 2019 to December 31, 2019. Seconded by Ms. Bekier.

Unanimously carried.

### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reviewed her report to the Board of Trustees for December 2019. Also reviewed were reports from Children's and Young Adults' Departments.

An update was presented regarding the action plan and presentation to the areas of North Franklin Square and East Valley Stream.

Ms. Burnett moved to approve the employment of Dominic Lauricella, Information Technology Aide, at the rate of \$26.00 per hour effective January 6, 2020. Seconded by Ms. Bekier.

Unanimously carried.

We have been contacted regarding the possible use of facilities at the Library for early voting.

Census Training Workshop will be held on February 6, 2020.

Brief discussion regarding the possibility of having a social work intern at the Library.

### **ADVANCED CONSULTING CORPORATION REPORT**

Mr. Marino reported.

Mr. Marino has received the 2020 insurance policy renewal forms, reviewed them and corresponded with our carrier.

Discussion regarding revisions to Policy 700-1, Regulations Governing Use of Meeting Room Facilities.

Ms. Burnett moved to adopt the revisions to Policy #700-1, Regulations Governing Use of Meeting Room Facilities. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees will set a date to begin working on the 2020/2021 budget.

**LEGAL**

Mr. Volz reported.

He has reviewed the liability portion of the Library's insurance policies as to coverage for the Director or Trustees.

He has begun working on the preparation for CSEA negotiations.

**NEW BUSINESS**

Ms. Burnett moved to accept dates for meetings of the Library Board: February 27, March 26, April 23, May 28, June 25 and July 23, 2020. Seconded by Ms. Bekier.

Unanimously carried.

**OLD BUSINESS**

There was no unfinished business for discussion.

**PUBLIC**

There was no public participation.

**ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees will be held on February 27, 2020 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Burnett moved to adjourn at 8:10 p.m. Seconded by Ms. Hardial.

Unanimously carried.

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Respectfully submitted,

*Catherine Antioco*  
Catherine Antioco, Library Board Clerk