

The 817th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on September 26, 2019.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:15 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Natasha Warburton-Welch

MEMBERS ABSENT: Ms. Gina Burnett, (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: Mr. Sheldon Meikle

Ms. Bekier moved to go into executive session at 7:15 p.m. to discuss personnel and legal matters. Seconded by Ms. Warburton-Welch.

Unanimously carried.

The meeting reconvened at 7:55 p.m.

SALUTE TO THE FLAG

APPROVAL OF THE MINUTES

Minutes of the Meeting of August 22, 2019

The minutes were accepted as presented.

Report from Board Treasurer, Ms. Margaret Menger

Ms. Menger explained her responsibilities as Treasurer, including her new duties adding her to the chain of persons responsible for the accuracy of the payroll in accordance with the newly instituted financial safeguards. A memorandum outlining her responsibilities was provided to the Trustees.

FINANCE

Treasury Warrants

Ms. Bekier moved to approve Treasury Warrant #2514 dated August 25, 2019 (Payroll Warrant) in the amount of \$47,095.95. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2515 dated September 8, 2019 (Payroll Warrant) in the amount of \$45,809.21. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2516 dated September 26, 2019 (Bill Warrant) in the amount of \$99,739.25. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2517 dated September 26, 2019 (Board Appointees' Warrant) in the amount of \$15,496.76. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2518 dated September 22, 2019 (Payroll Warrant) in the amount of \$50,856.43. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Burnett moved to approve Credit Card Expense Report dated August 30, 2019 in the amount of \$2,108.33. Seconded by Ms. Hardial.

Unanimously carried.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson presented her report to the Board of Trustees. After a brief discussion,

Ms. Bekier moved to approve the attendance of Ms. Cara Howfield at the New York State Library Conference in Saratoga, New York at a cost not to exceed \$2,379.00. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to allow up to five (5) staff members to attend the NCLA Annual Dinner/Installation of Officers on November 21, 2019 at a cost of \$55.00 per person, not to exceed \$275.00 in total. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to not charge fines on overdue materials for one day for the "Great Give Back Food For Fines Program" to be held on October 19, 2019.

Discussion followed.

Seconded by Ms. Warburton-Welch.

Unanimously carried.

Discussion followed regarding the upcoming changes proposed by Macmillan Publishers which will result in restricting our ability to offer e-books to our patrons.

Ms. Bekier moved to adopt "Resolution in Support of Fair Access to Digital Content September 2019." Seconded by Ms. Hardial.

Unanimously carried.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

Annexed to the Board members' packets was the Business Manager's Report. Discussion followed.

Ms. Bekier moved to transfer \$30,000.00 from the Library's Undesignated Fund to the Accumulated Sick Leave Reserve Fund. Seconded by Ms. Hardial.

Unanimously carried.

In view of the upcoming need to replace the 14 year-old carpeting in the Library,

Ms. Bekier moved to transfer \$170,000.00 from the Library's Undesignated Fund to the Building Maintenance Reserve Fund. Seconded by Ms. Hardial.

Unanimously carried.

The Policy Committee has been restarted and a report will be forthcoming.

LEGAL

Mr. Volz reported.

He is preparing policy revisions and conducted mandated sexual harassment training for the staff.

NEW BUSINESS

Ms. Bekier moved to hire Fatima Rahman as page/part-time at an hourly rate of \$13.00, effective September 23, 2019. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to hire Eric Porfido to fill the vacant position of Cleaner/part-time at an hourly rate of \$16.50, effective September 24, 2019. Seconded by Ms. Hardial.

OLD BUSINESS

There was no unfinished business for discussion.

PUBLIC

There was no public participation.

ADJOURNMENT

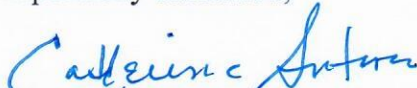
The next regularly scheduled meeting of the Board of Trustees will be held on October 24, 2019 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Pierre Johnson moved to adjourn at 9:00 p.m. Seconded by Ms. Warburton-Welsh.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk