

The 812th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on April 25, 2019.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:15

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Tammie Williams

MEMBERS ABSENT: Ms. Ellice Bekier (prior notice given)
Ms. Gina Burnett (prior notice given)
Mr. Pat Nicolosi (prior notice given)

ALSO PRESENT: Mr. Frank Marino, Advanced Consulting Corp.
Thomas Volz, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

PUBLIC See attached sign-in sheet

Ms. Williams moved to go into executive session at 7:15 p.m. to discuss personnel and legal matters. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The Board reconvened at 7:40 p.m.

SALUTE TO THE FLAG

At this time, Ms. Natasha Warburton-Welch introduced herself to the Trustees as a candidate for a seat on the Elmont Library Board in the coming election.

PUBLIC

Agenda Items Only

No comments.

Meeting Room/Theatre Requests

There were no meeting room or theatre requests requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of March 28, 2019

The minutes were accepted as presented.

FINANCE

Treasury Warrants

Ms. Hardial moved to approve Treasury Warrant #2489 dated April 10, 2019 (Payroll Warrant) in the amount of \$46,308.56. Seconded by Ms. Williams.

Unanimously carried.

Ms. Hardial moved to approve Treasury Warrant #2493 dated April 24, 2019 (Payroll Warrant) in the amount of \$45,027.59. Seconded by Ms. Williams.

Unanimously carried.

Ms. Hardial moved to approve Treasury Warrant #2490 dated April 8, 2019 (Medicare Reimbursement Warrant) in the amount of \$1,219.50. Seconded by Ms. Williams.

Unanimously carried.

Ms. Hardial moved to approve Treasury Warrant #2491 dated April 25, 2019 (Bill Warrant) in the amount of \$99,870.11. Seconded by Ms. Williams.

Unanimously carried.

Ms. Hardial moved to approve Warrant 2492 dated April 25, 2019, (Board Appointees Warrant) in the amount of \$14,013.05. Seconded by Ms. Williams.

Unanimously carried.

DEPARTMENT HEAD REPORTS

Annexed to the Board members' packets were reports from individual department heads which were reviewed by the Trustees prior to the meeting.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

Annexed to the Board members' packets was the Business Manager's Report. Discussion followed regarding several items.

Regarding the need to convert fixtures in the theatre ceiling lighting to accommodate LED lights,

Ms. Hardial moved to approve hiring East Wind Electric to rewire 38 fixtures in the theatre ceiling and convert them to LED lighting at a cost of \$1,105.00. Seconded by Ms. Williams.

Unanimously carried.

The Board reviewed changes made to the Library's payroll procedures that will add multiple checks and balances.

Ms. Hardial moved to approve the Elmont Public Library Payroll Procedures dated April 15, 2019. Seconded by Ms. Williams.

Unanimously carried.

LEGAL

Mr. Volz reported.

He handled several personnel matters and reviewed bids prior to publication.

NEW BUSINESS

Ms. Hardial moved to hire Philip Harwood as a part-time Librarian I in Adult Services at an hourly rate of \$26.00, effective April 8, 2019. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Hardial moved as follows: Resolved, that the Board hereby appoints Jean Simpson as Provisional Director effective April 29, 2019, subject to approval of the Nassau County Civil Service Commission and authorizes the Board President to execute an Agreement on the Library's behalf. Seconded by Ms. Williams.

Unanimously carried.

OLD BUSINESS

There was no unfinished business for discussion.

COMMITTEE REPORTS

To date there is \$3,400.00 in the scholarship fund. The committee will set a date to read the essays and select recipients of two \$1,500.00 awards.

ADJOURNMENT

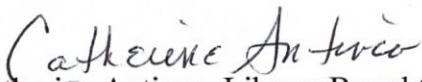
The next regularly scheduled meeting of the Board of Trustees will be held on May 16, 2019 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Williams moved to adjourn at 8:03 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk

