

The 811th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on March 28, 2019.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:50

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Gina Burnett, Vice President  
Ms. Mimi Pierre Johnson  
Ms. Tammie Williams

**MEMBERS ABSENT:** Ms. Ellice Bekier (prior notice given)  
Ms. Monique Hardial (prior notice given)  
Mr. Pat Nicolosi (prior notice given)

**ALSO PRESENT:** Mr. Frank Marino, Advanced Consulting Corp.  
Michael Vigliotti, Board Attorney  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC** See attached sign-in sheet

Ms. Pierre Johnson moved to go into executive session at 7:50 p.m. to discuss personnel and legal matters. Seconded by Ms. Burnett.

Unanimously carried.

The Board reconvened at 8:15 p.m.

**SALUTE TO THE FLAG**

**PUBLIC**

**Agenda Items Only**

No comments.

**Meeting Room/Theatre Requests**

There were no meeting room or theatre requests requiring Board action.

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of February 28, 2019**

The minutes were accepted as presented.

**Minutes of the Meeting of March 14, 2019**

The minutes were accepted as presented.

**PUBLIC HEARING FOR THE 2019/2020 LIBRARY BUDGET**

As there was no public participation, and after having had a thorough review of the proposed budget,

Ms. Burnett moved to approve the Library Budget for the period July 1, 2019 to June 30, 2020 in the amount of \$2,429,787.00, the amount to be raised by taxation. Seconded by Ms. Williams.

Unanimously carried.

This amounts represents a no-increase budget for the taxpayers.

**FINANCE**

**Credit Card Expense Report**

Ms. Burnett moved to approve payment of the credit card expense report for the billing cycle February 5, 2019 through March 4, 2019 in the amount of \$2,087.61. Seconded by Ms. Pierre Johnson.

Unanimously carried.

**Treasury Warrants**

Ms. Burnett moved to approve Treasury Warrant #2485 dated March 13, 2019 (Payroll Warrant) in the amount of \$51,355.29. Seconded by Ms. Williams.

Unanimously carried.

Ms. Burnett moved to approve Treasury Warrant #2488 dated March 27, 2019 (Payroll Warrant) in the amount of \$49,179.79. Seconded by Ms. Williams.

Unanimously carried.

Ms. Burnett moved to approve Treasury Warrant #2486 dated March 28, 2019 (Bill Warrant) in the amount of \$74,920.03. Seconded by Ms. Williams.

Unanimously carried.

Ms. Burnett moved to approve Treasury Warrant #2487 dated March 21, 2019 (Board Appointees' Warrant) in the amount of \$17,796.03. Seconded by Ms. Pierre Johnson.

Unanimously carried.

#### **DEPARTMENT HEAD REPORTS**

Annexed to the Boards packets were reports from individual department heads which were reviewed by the Trustees prior to the meeting.

Ms. Burnett moved to allow Jean Simpson and Pat Magee to attend the Book Expo at the Javitz Center on March 31, 2019 at a cost of \$75.00 per person plus reasonable expenses for travel and parking. Seconded by Ms. Williams.

Unanimously carried.

#### **ADVANCED CONSULTING CORPORATION REPORT**

Mr. Marino reported.

Mr. Marino advised that training sessions have been completed and he recommended purchase of a new Zoll AED machine and cabinet. After discussion,

Ms. Burnett moved to purchase a new Zoll AED machine with a custom AED cabinet, key alarmed, for a total cost of \$2,150.00. Seconded by Ms. Williams.

Unanimously carried.

Ms. Burnett moved to approve refurbishing and purchasing additional millwork and computer equipment for the Adult Computer Area as per plan drawn by Advanced Consulting at a cost not to exceed ~~\$18,096.00~~. Seconded by Ms. Williams.

19,000.00

Unanimously carried.

### **LEGAL**

Mr. Vigliotti reported.

Other than that discussed in Executive Session, the State laws that need to be followed regarding the AED equipment have been reviewed.

Bid EPL 2019/3 was reviewed prior to publication.

### **CORRESPONDENCE**

An invitation was received from the Elmont Chamber of Commerce inviting a representative to attend a Chamber meeting to speak to the members.

A letter from the Sewanhaka Central High School District was received asking if the Library will, as in the past, be contributing an award to a graduating senior at the Senior Awards Program.

### **NEW BUSINESS**

Ms. Burnett moved to hire Adam Bowman as a part-time page in the Adult Computer Section at an hourly rate of \$13.50, effective March 18, 2019. Seconded by Ms. Williams.

Unanimously carried.

Ms. Burnett moved to hire Natalie Jovic as a part-time Librarian I in Adult Services at an hourly rate of \$26.00, effective March 25, 2019. Seconded by Ms. Pierre Johnson.

Unanimously carried.

### **OLD BUSINESS**

There was no unfinished business for discussion.

### **PUBLIC**

A gentleman asked why he could not stand for longer than 15 minutes at the "stand-up" computer station if no one is waiting to use the computer. This will be looked into.

He also asked if something could be done to address the problem of patrons with offensive body odor. The Library has a policy regarding this type of situation.

**ADJOURNMENT**

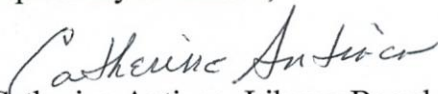
The next regularly scheduled meeting of the Board of Trustees will be held on April 25, 2019 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Pierre Johnson moved to adjourn at 9:05 p.m. Seconded by Ms. Williams.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Library Board Cler