

The 803rd Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on July 26, 2018.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:35 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President

Ms. Gina Burnett, Vice President

Ms. Ellice Bekier

Ms. Mimi Pierre Johnson

Ms. Tammie Williams

NOMBERS ABSENT: Ms. Monique Hardial (prior notice given) Mr.
Pat Nicolosi (prior notice given)

ALSO PRESENT: Ms. Nadine Buccilli Spano, Librarian-In-Charge
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

PUBLIC See attached sign-in sheet

Ms. Pierre Johnson moved to go into executive session at 7:00 p.m. to discuss personnel and legal matters. Seconded by Ms. Bekier.

Unanimously carried.

The Board reconvened into Public Session at 7:35 p.m.

At this time Mr. Volz administered the oath of office to Ms. Williams and Ms. Burnett.

SALUTE TO FLAG
ELECTION OF OFFICERS

Mr. Young turned the chair over to Ms. Antioco, the Board Clerk, to entertain nominations for officers of the Board of Trustees.

Ms. Antioco asked for nominations for the office of President of the Board of Trustees.

Ms. Bekier nominated Livingstone Young as president of the Board of Trustees. Seconded by Ms. Williams.

Ms. Antioco asked if there were any further nominations for the office of President.

As there were no further nominations, Ms. Antioco cast one vote for Livingstone Young as President of the Board of Trustees.

Mr. Volz administered the oath of office to Mr. Livingstone Young as President of the Board of Trustees.

Ms. Antioco asked for nominations for the office of Vice President of the Board of Trustees.

Mr. Young nominated Gina Burnett as Vice President of the Board of Trustees. Seconded by Ms. Williams.

Ms. Antioco asked if there were further nominations for the office of Vice President.

As there were no further nominations, Ms. Antioco cast one vote for Gina Burnett as Vice President of the Board of Trustees.

Mr. Volz administered the oath of office to Ms. Gina Burnett as Vice President of the Board of Trustees.

Ms. Antioco relinquished the Chair to Mr. Young.

APPOINTMENT OF BOARD EMPLOYEES

Ms. Burnett moved to extend the contract of Advanced Consulting Corporation for the year 2018/2019 with an annual fee of \$124,860.00, effective July 1, 2018. Seconded by Ms. Belder.

Unanimously carried.

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Ms. Burnett moved to reappoint Thomas Volz, Esq. and his firm as Board Attorneys for the year 2018/2019 at an annual fee of \$16,000.00 plus \$225.00 per hour for litigation, labor and other matters not covered under the contract, effective July 1, 2018. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to reappoint Rykar, Vail and Barrett as Board Accountants for the year 2018/19 at an annual fee of \$17,700.00, effective July 1, 2018. Seconded by Ms. Belder.

Unanimously carried.

Ms. Burnett moved to increase the annual salary of Librarian in charge Nadine Bucilli Spano to \$98,000.00, effective July 1, 2018. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the pay of part-time employees Margaret Menger, Board Treasurer and Catherine Antioco, Board Clerk to \$3,091.00 and \$4,121.00, respectively. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved that the TD Bank of Franklin Square be **signed** the official bank of the Elmont Public Library for the year 2018/2019. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved that the Franklin Square/Elmont Herald and Valley Stream Herald be named as official publications of the Elmont Public Library for the year 2018/2019. Seconded by Ms. Bekier.

Unanimously carried.

PUBLIC

Agenda Items Only

No comments.

Meeting Room Theatre Requests

Ms. Burnett moved to approve the meeting room use requests of the Jamaica Square Improvement League and the Parkhurst Civic Association for 2018/2019, based on availability. Seconded by Ms. Bekier.

In favor: Ms. Bekier, Ms. Burnett, Ms. Pierre Johnson, Mr. Young
Abstention: Ms. Williams

Motion carried.

APPROVAL OF THE MINUTES

Minutes of the Meeting of May 24, 2018 The minutes were accepted as presented.

FINANCE

Credit Card Report

Ms. Burnett moved to approve the Credit Card Expense Report for the Billing Cycle June 4, 2018 to July 4, 2018 in the amount of \$4,066.48. Seconded by Ms. Bekier.

Unanimously carried. Treasury

Warrants

Ms. Burnett moved to approve Treasury Warrant #2447 dated July 4, 2018 (Payroll Warrant) in the amount of \$72,725.94 Seconded by Ms. Bekier

Unanimously carried.

Ms. Bumett moved to approve Treasury Warrant #2448 dated July 18, 2018 (Payroll Warrant) in the amount of \$52,449.82. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Treasury Warrant #2449 dated July 26, 2018 (Bill Warrant) in the amount of \$115,474.55. Seconded by Ms. Bekier.

Unanimously carried.

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Ms. Bumett moved to approve Treasury Warrant #2450 (Medicare Reimbursement Warrant) dated July 31, 2018 in the amount of \$944.10. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Treasury Warrant 2451 dated August 1, 2018 (Board Appointees' Warrant) in the amount of \$11,564.74. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the salary of all eligible part-time employees by one (1%) percent, effective July 1, 2018. Seconded by Ms. Bekier

Unanimously carried.

Ms. Burnett moved to increase the salary for all eligible Library Pages to \$12.00 per hour, effective July 1, 2018. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the salary of all eligible Clerks to \$13.50 per hour, effective July 1, 2018. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the salary of Administrative Assistant, Sheila Seward to \$83,627.00 per year. Seconded by Ms. Bekier.

Unanimously carried.

REPORT OF LIBRARIAN-IN-CHARGE Ms.

Buccilli Spano reported.

Included with Ms. Spano's report were reports from each individual Library Department. Ms. Spano highlighted the following:

The Children's **Department** was the catalyst for a first-time library-wide event in celebration of the release of Black Panther with activities, trivia and more.

The Welcome to YA party for incoming 7th graders has resulted in new regulars coming to the Teen Corner for the summer.

The new computers are working better and faster.

The Long Island Children's Museum pass remains the most popular and the new "Empire Pass" started going out immediately.

We are welcoming Dr. Reece and her special needs summer camp to the Library for events designed with their needs in mind.

The previously discussed voter **egistration** event will be from August 6 through August 10th.

Ms. Burnett moved to approve the attendance of Systems Coordinator/IT Basil Jones at the New York City Cyber Security Conference on August 23, 2018 at a cost of \$135.00 which includes, **egistration** and travel. Seconded by Ms. Bekier.

Unanimously carried.

In connection with the request of Senator Elaine Phillips and the United Way, we have located a collection box by the information desk for school supplies for children in need.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

The LED lamp replacement continues.

Mr. Marino is working with H2M architects and engineers on preparing and filing the new basement paperwork with the State.

The Library purchased and installed new Network switches.

Bids are being prepared for the repair and sealing of the parking lot asphalt, replacing several sections of concrete and replacing the granite at both Library entrances.

We are receiving positive feed back from the five new monitors that continuously display Library events in each department.

LEGAL

Mr. Volz reported.

He thanked the Trustees for renewing his contract as Board Attorney.

He has been reviewing several policies and will make recommendations regarding them, especially those that will be impacted by recent changes in the law.

CORRESPONDENCE

A letter was received from the Dutch Broadway School thanking the Library for the use of the theatre for their graduation ceremony.

COMMITTEE REPORTS

Changes in the Library Policies have been given to Mr. Volz for his review and input.

NEW BUSINESS

ALIS was organized 14 years ago. Now NLS is taking those responsibilities back. Most of the proposed changes in the new contract are the same as the old ones and the same services will be offered. Discussion followed.

Ms. Burnett moved to accept the NLS LS and Associated Services Agreement which dissolves the ALIS Corporation and has NLS absorbing the integrated library system and associated services. Seconded by Ms. Bekier.

Unanimously carried.

OLD BUSINESS

Ms. Burnett moved to approve Credit Card Expense Report for the period April 6, 2018 to April 30, 2018 in the amount of \$925.99, with the of \$36.60 changing from line item 435 to line item 489. Seconded by Ms. Bekier.

Unanimously carried.

PUBLIC

Ms. Cheryl Lee asked as to the status of hiring a Library Director. She was advised that the only possible candidate decided not to accept the position and we now have to wait for the next list to come out.

She also asked how the school supplies that we are collecting will be distributed and how students in our community will be made aware of this program.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on August 23, 2018 at 7:00 p.m. If necessary, the Board will immediately convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Pierre Johnson moved to adjourn at 8:45 p.m. Seconded by Ms. Williams.

Unanimously carried.

Respectfully submitted,


Catherine Antioco, Library Board Clerk

